

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/ Shoes Simes
We

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below



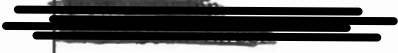


Premises licence number 053395

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
Glass House Royal Parade			
Please see "Attachment 1" Proposed Premises Site Plan			
Post town	Eastbourne	Postcode	BN22 7AQ

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ 27,250

Part 2 – Applicant details

Daytime contact telephone number			
E-mail address (optional)			
Current postal address if different from premises address			
Post town		Postcode	

Appendix 1

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes

DD MM YYYY

If not, from what date do you want the variation to take effect?

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

Change to site plan - Please see "Attachment 1" Proposed Premises Site Plan

Plays:

MON 10.00-23.00
TUE 10.00-23.00
WED 10.00-23.00
THUR 10.00-23.00
FRI 10.00-23.00
SAT 10.00-23.00
SUN 10.00-23.00

Films:

MON 10.00-23.00
TUE 10.00-23.00
WED 10.00-23.00
THUR 10.00-23.00
FRI 10.00-23.00
SAT 10.00-23.00
SUN 10.00-23.00

Live Music:

MON 10.00-23.00
TUE 10.00-23.00
WED 10.00-23.00
THUR 10.00-23.00
FRI 10.00-00.00
SAT 10.00-00.00
SUN 10.00-23.00

Recorded music:

MON 07.00-01.00
TUE 07.00-01.00
WED 07.00-01.00
THUR 07.00-01.00
FRI 07.00-02.00
SAT 07.00-02.00
SUN 07.00-01.00

Anything of a similar description to that falling within (e), (f) or (g):

MON 10.00-23.00
TUE 10.00-23.00
WED 10.00-23.00
THUR 10.00-23.00
FRI 10.00-23.00
SAT 10.00-23.00
SUN 10.00-23.00

Late night refreshment:

MON 23.00-00.30
TUE 23.00-00.30
WED 23.00-00.30
THUR 23.00-00.30
FRI 23.00-01.30
SAT 23.00-01.30
SUN 23.00-00.30

Supply of alcohol:

MON 07.00-00.30
TUE 07.00-00.30
WED 07.00-00.30
THUR 07.00-00.30
FRI 07.00-01.30
SAT 07.00-01.30
SUN 07.00-00.30

Hours premises are open to the public:

MON 07.00-01.00
TUE 07.00-01.00
WED 07.00-01.00
THUR 07.00-01.00
FRI 07.00-02.00
SAT 07.00-02.00
SUN 07.00-01.00

Appendix 1

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 21) Please tick all that apply

- a) plays (if ticking yes, fill in box A) **YES**
- b) films (if ticking yes, fill in box B) **YES**
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E) **YES**
- f) recorded music (if ticking yes, fill in box F) **YES**
- g) performances of dance (if ticking yes, fill in box G) **YES**
- h) anything of a similar description to that falling within (e), (f) or (g) **YES**
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I) **YES**

Supply of alcohol (if ticking yes, fill in box J) **YES**

In all cases complete boxes K, L and M

Appendix 1

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon	10.00	23.00	Please give further details here (please read guidance note 5) We will use the restaurant and gardens for cultural events for customers, functions and cultural events We will support local community groups, facilitating events with, space, equipment and marketing. We will offer space and facilities for cultural events, like Eastbourne Fringe Festival	Both	X
Tue	10.00	23.00			
Wed	10.00	23.00	State any seasonal variations for performing plays (please read guidance note 6)		
Thur	10.00	23.00			
Fri	10.00	23.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	10.00	23.00			
Sun	10.00	23.00			

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
				Both	X
Mon	10.00	23.00	<p><u>Please give further details here</u> (please read guidance note 5)</p> <p>We will use the restaurant and gardens for cultural events for customers, functions and cultural events</p> <p>We will support local community groups, facilitating events with, space, equipment and marketing. We will offer space and facilities for cultural events, like Eastbourne Fringe Festival</p> <p><u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)</p> <p><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)</p>		
Tue	10.00	23.00			
Wed	10.00	23.00			
Thur	10.00	23.00			
Fri	10.00	23.00			
Sat	10.00	23.00			
Sun	10.00	23.00			

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Tue			
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

Appendix 1

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
				Both	X
Mon	10.00	23.00	<u>Please give further details here</u> (please read guidance note 5) We will use the restaurant and gardens for cultural events for customers, functions and cultural events We will support local community groups, facilitating events with, space, equipment and marketing. We will offer space and facilities for cultural events, like Eastbourne Fringe Festival		
Tue	10.00	23.00			
Wed	10.00	23.00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur	10.00	23.00	Christmas Eve - 10.00-00.00 New Years Eve - 10.00-01.00 Bank Holiday Weekend Sundays - 10.00-00.00 Airbourne Dates - 10.00-00.00		
Fri	10.00	0.00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	10.00	0.00			
Sun	10.00	23.00			

Appendix 1

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon	07.00	01.00	Please give further details here (please read guidance note 5) Background music for customers		
Tue	07.00	01.00			
Wed	07.00	01.00	State any seasonal variations for the playing of recorded music (please read guidance note 6) Christmas Eve - 07.00-02.00 New Years Eve - 07.00-02.30 Bank Holiday Weekend Sundays - 07.00-02.00 Airbourne Dates - 07.00-02.00		
Thur	07.00	01.00			
Fri	07.00	02.00	Non standard timings. Where you intend to use the premises for the <u>playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	07.00	02.00			
Sun	07.00	01.00			

G

Performances of dance Standard days and timings (please read guidance note 8)			Indoors	
Day	Start	Finish		
			Outdoors	
			Both	
Mon			<u>Please give further details here</u> (please read guidance note 5)	
Tue				
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)	
Sat				
Sun				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing We will use the restaurant and gardens for cultural events for customers, functions and cultural events We will support local community groups, facilitating events with, space, equipment and marketing. We will offer space and facilities for cultural events, like Eastbourne Fringe Festival		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
Mon	10.00	23.00		Outdoors	
				Both	X
Tue	10.00	23.00	<u>Please give further details here</u> (please read guidance note 5)		
Wed	10.00	23.00			
Thur	10.00	23.00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri	10.00	23.00			
Sat	10.00	23.00	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun	10.00	23.00			

I

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon	23.00	00.30	<u>Please give further details here</u> (please read guidance note 5) Hot food or drink will be available for functions and performances	Both	X
Tue	23.00	00.30			
Wed	23.00	00.30	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Thur	23.00	00.30			
Fri	23.00	01.30	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	23.00	01.30			
Sun	23.00	00.30			

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9) The Glass House offering will offer alcoholic breakfast cocktails as part of our breakfast menu. We will be the upper end of the food and drinks market, we will not offer cheap alcohol or promote binge drinking	On the premises	
Day	Start	Finish		Off the premises	
			Both		X
Mon	07.00	00.30	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6) Christmas Eve - 07.00-01.30 New Years Eve - 07.00-02.00 Bank Holiday Weekend Friday/Saturday/Sundays - 07.00-01.30 Airbourne Dates - 07.00-01.30 <u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Tue	07.00	00.30			
Wed	07.00	00.30			
Thur	07.00	00.30			
Fri	07.00	01.30			
Sat	07.00	01.30			
Sun	07.00	00.30			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			<u>State any seasonal variations</u> (please read guidance note 6)
Day	Start	Finish	
Mon	07.00	01.00	Christmas Eve - 07.00-02.00 New Years Eve - 07.00-02.30 Bank Holiday Weekend Sundays - 07.00-02.00 Airbourne Dates - 07.00-02.00
Tue	07.00	01.00	
Wed	07.00	01.00	
Thur	07.00	01.00	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7)
Fri	07.00	02.00	
Sat	07.00	02.00	
Sun	07.00	01.00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

- Alcohol shall only be sold for consumption off the premises in conjunction with the sale of food for takeaway
- A minimum spend of £8 of food for takeaway must be made before alcohol can be purchased
- No beer, lager or cider with an ABV of 6.5% or above, will be stocked, displayed for sale or sold
- Annex 4 - Plans. Please remove old plan and add new plan "Attachment 1" Proposed Premises Site Plan

Please tick as appropriate

I have enclosed the premises licence **NO**

I have enclosed the relevant part of the premises licence **NO**

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

I am waiting for the new copy of the premises licence to arrive, having just been added as the DPS and license transfer.

The previous licence was held by EBC, so you should have a copy available

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

It is of paramount importance that we ensure the business runs successfully for both residents in the area and visitors a-like. The Glass House team will ensure customers are respectful to our neighbouring hotels and B&Bs, as our businesses will work symbiotically, feeding each other with new customers and improving the area by working together.

Glass House Director, Shoes Simes, is an experienced premises licence DPS, running three successful licensed premises in Eastbourne for the last 15 years, run safely in line alongside the licenses objectives.

There are several licensing actions around the Redoubt Gardens site that we have reviewed and considered. We have listed these below alongside the mitigating actions that we will be putting in place to ensure the successful operation of the business.

A brief overview:

- A “Challenge 25” policy will be in operation.
- If any person buying more than one alcoholic drink looks under 25, ID will be required for everybody for whom a drink is being purchased.
- Staff will receive training in what constitutes valid ID.
- All staff will be required to enforce the Challenge 25 policy. For example, if a person who is clearly over 25 purchases alcoholic drinks, exits the Bar area and delivers an alcoholic drink to somebody who looks under 25, front of house staff will ask that individual for ID.
- Anyone attempting to purchase alcohol for a minor will be removed and barred from the premises.
- Alcohol will not be served to intoxicated persons.
- All serving staff will undergo licensing training and be made aware of the four licensing objectives.
- Alcohol purchased outside the Site will not be permitted and staff will request it is taken away.
- All refusals of service will be reported in the Bar Operators refusal register
- Glass House will seek to liaise further with Eastbourne's Team, via the Best Bar None scheme

b) The prevention of crime and disorder

- CCTV cameras will be in operation 24/7 in the Redoubt Gardens, to deter any potential crime and anti-social behaviour
- Staff will be on site from early morning till late at night and will be trained on anti-social behaviour by the DPS
- New site plan aids us to move on those drinking alcohol not purchased through trained staff in the gardens. Alcohol purchased outside the Site will not be permitted and staff will request it is taken away
- Alcohol will not be served to intoxicated persons
- Glass House Director, Shoes Simes, has regular communication and works with Eastbourne Business Crime Group and Eastbourne Police, through her work with Your Eastbourne BID. As a result is well informed of current issues and support
- Glass House Director, Shoes Simes, is an experienced premises licence DPS, running three successful licensed premises in Eastbourne for the last 15 years, run safely in line alongside the licenses objectives
- Glass House will seek to liaise further with Eastbourne's Team, via the Best Bar None scheme

c) Public safety

First Aid - A Glass House Manager will be onsite during opening hours and are fully first aid trained

Safeguarding - We will train all staff in safeguarding and have a dedicated safe guarding champion on the team

d) The prevention of public nuisance

Noise Management and Public Nuisance

The Redoubt Gardens are situated opposite hotels, B&Bs and private residences along Royal Parade. The Glass House team will ensure customers are respectful to our neighbouring hotels and B&Bs, as our businesses will work symbiotically, feeding each other with new customers and improving the area by working together. As a result, we have taken careful consideration into the operation of the restaurant to mitigate any potential noise complaints

- Glass House will work with local residents, if issues should arise to rectify them in a timely fashion
- A manager trained in noise management will be onsite during opening hours. Noise levels will be monitored and adjusted if necessary
- Glass House will seek to liaise further with Eastbourne's Team, via the Best Bar None scheme

Alcohol sales at the Glass House

- A "Challenge 25" policy will be in operation
- If any person buying more than one alcoholic drink looks under 25, ID will be required for everybody for whom a drink is being purchased.
- Staff will receive training in what constitutes valid ID
- All staff will be required to enforce the Challenge 25 policy. For example, if a person who is clearly over 25 purchases alcoholic drinks, exits the Bar area and delivers an alcoholic drink to somebody who looks under 25, front of house staff will ask that individual for ID
- Anyone attempting to purchase alcohol for a minor will be removed and barred from the premises
- Alcohol will not be served to intoxicated persons
- All serving staff will undergo licensing training and be made aware of the four licensing objectives
- All refusals of service will be reported in the Bar Operators refusal register
- No off sales will be sold in glass vessels
- The Glass House will be predominantly food led, rather than wet led
- The Glass House offering will be the upper end of the food and drinks market, we will not offer cheap alcohol or promote binge drinking

Street Community

- All staff will be informed that under no circumstance should they serve a member of the street community or persons that they suspect have already consumed a large amount of alcohol from outside of the event
- New site plan aids us to move on those drinking alcohol not purchased through trained staff in the gardens. Alcohol purchased outside the Site will not be permitted and staff will request it is taken away

Anti-Social Behaviour

- CCTV cameras will be in operation 24/7 in the Redoubt Gardens, to deter any potential crime and anti-social behaviour
- Staff will be on site from early morning till late at night and will be trained on anti-social behaviour by the DPS
- Staff will be trained on dispersal and signs put up, promoting customers to leave respectfully without disturbance
- New site plan aids us to move on those drinking alcohol not purchased through trained staff in the gardens. Alcohol purchased outside the Site will not be permitted and staff will request it is taken away

e) The protection of children from harm

Challenge 25

- The Glass House DPS will ensure that all staff selling alcohol use the age verification policy Challenge 25. This will mean that if the staff expects that a person is under 25 years of age that they will request this person to produce a photographic ID including a date of birth and holographic mark proving that they are of 18 years of age or older
- If that person fails to produce such ID then they will be refused service by the staff member. This policy will be communicated clearly to all staff who will be briefed/trained by the DPS p
- Glass House will not promote alcohol in a way that will appeal to minors or incite underage drinking in any way

Lost Children

- All staff will be trained in what to do if a lost child is found and will have a personal licence holder available at all times, who will be able to come and assist

Films

- Where a premises licence authorises the exhibition of films, admission of children must be restricted in accordance with any recommendation by the film classification body

Safeguarding

- We will train all staff in safeguarding and have a dedicated safe guarding champion on the team

Checklist:

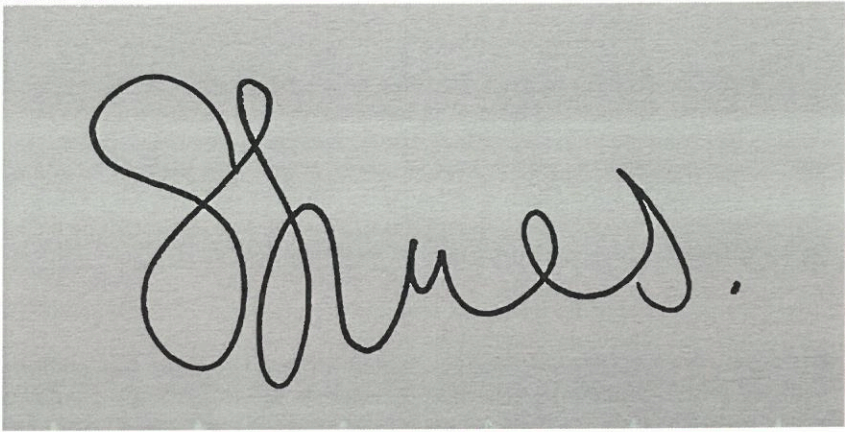
Please tick to indicate agreement

- | | |
|---|------------|
| I have sent copies of this application and the plan to responsible authorities and others where applicable. | YES |
| I understand that I must now advertise my application. | YES |
| I have enclosed the premises licence or relevant part of it or explanation. | YES |
| I understand that if I do not comply with the above requirements my application will be rejected. | YES |

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	Shoes Simes
	
Date	03/06/23
Capacity	DPS / Director

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)			
Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser

- gets consent for the performance from a person who is responsible for the premises.
- any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 11. Please list here steps you will take to promote all four licensing objectives together.
 12. The application form must be signed.
 13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
 15. This is the address which we shall use to correspond with you about this application.